

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON THURSDAY
AUGUST 17, 2017 AT 10:00 A.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 10:00 a.m., on Thursday, August 17, 2017 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, James Nations, Luther Jackson, Daniel Polites, Charles Lee, Richard Effinger, and Thomas Dinges.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, County Administrator; Tim Cantwell, MidAmerica St. Louis Airport Director; Tom Knapp, Sheriff's Department; William Reichert, AIA, President, EWR Architects, Inc.; John West, County Board Member; Fred Boch, County Board Member; Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director; Randy Pierce, Fairview Heights Tribune; Joseph Bustos, Belleville New Democrat; Ralph Groves, SECURUS Technologies; Richard Watson, St. Clair County Sheriff; James Brede, Director of Buildings; Attorney Bernard Ysursa; Sue Schmidt, Financial Analyst; Vickie Boydte, Secretary; and the following St. Clair County Sheriff's Department employees, Justin Biggs, Tammy Grime, and Rodney Wilson.

Minutes of the July 20, 2017 Regular Monthly Meeting were reviewed. Commissioner Polites moved that the Regular Monthly Meeting Minutes, dated July 20, 2017 be approved as provided. Second by Commissioner Lee and carried.

Under Treasurer and Finance, Commissioner Polites, Treasurer, reviewed the Regular Expense Claims Report with Payroll Ledger Report for August 30, 2017, and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations : Aye
Commissioner Jackson : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 7 ABSENT: 0 NAYS: None

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated August 30, 2017 and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations : Aye
Commissioner Jackson : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 7 ABSENT: 0 NAYS: None

Motion carried.

Commissioner Polites reviewed the Monthly Budget Analysis Report for August 2017 and asked that it be placed on file, stating that the 2017 Budget is in line with the projected percentage of 66.7% expenditures.

Commissioner Polites reviewed the Trial Balance Report for July 2017, and asked that it be placed on file. The Secretary has a copy available for review in the Public Building Commission Office.

Under Operations, Richard Watson, St. Clair County Sheriff, presented the proposed Third Amendment to Master Services Agreement from SECURUS, which will not cost additional money and will keep up with technology, since the contract is still the same. Ralph Groves (Ray), SECURUS Technologies, stated the contract expires in 2018 and has (2) two-year renewals. Mr. Groves stated it is proposed to take the renewals and turn into an extension, along

with the addition of software to help the investigators. Mr. Groves stated they are adding the Law Library, which is currently provided via LexisNexis, which is a third party vendor. Mr. Groves added currently the staff has to take the inmates out of the cell to a location, so they can access the Law Library. Mr. Groves added the Law Library will now go on the visitation terminals and can be accessed right from the dorms, so this will be an improvement for the inmates and staff. Sheriff Watson stated every time you move an inmate, it is a security problem. Sheriff Watson added the inmates tear pages out of the books, but with new system, it will be computerized with everything right there. Sheriff Watson stated they have had a great relationship with SECURUS and need approval to extend the contract. Commissioner Nations moved to approve a contract extension with SECURUS for the next year of the program to include additional software and Law Library features providing a complete package for the Sheriff's Department. Second by Commissioner Polites. Debra Moore inquired to the term and coincides with actual fiscal year, if the term is July 1/June 30. Sheriff Watson stated the contract currently expires 12/9/2018. A discussion was held to move forward with change in expiration date to 12/31/2018. Commissioner Nations stated with permission to the second statement and to incorporate this into the motion. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7 ABSENT: 0	NAYS: None

Motion carried.

James Brede, Director of Buildings, presented to approve contract with IMPACT for renovation of the County Annex Building, which was previously Regions Bank, in which to repurpose space for the future. Commissioner Nations moved to approve Project Addendum No.

16. Director Brede added this will address some ADA issues in the building, including the restrooms. Commissioner Nations inquired this to be under the ADA Project umbrella, which has ADA issues incorporated into it and are using the design/build function to achieve this. Director Brede confirmed this to be correct. Second by Commissioner Polites. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 7	ABSENT: 0	NAYS: None

Motion carried.

James Brede, Director of Buildings, presented to approve Master Agreement with EWR, which under that agreement are three current projects that also need approval. Commissioner Nations added they are embedded in this agreement. Director Brede confirmed this to be correct. Commissioner Nations moved to approve the AIA Document B221 – 2014 for Master Agreement between Public Building Commission and EWR Architects. Second by Commissioner Polites. Commissioner Polites added they are the best architect in the State of Illinois. Director Brede stated currently it is Service Order 3, Service Order 5, and Service Order 7. Commissioner Nations added Service Order 3, Service Order 5, and Service Order 7 are to be included in the motion. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 7	ABSENT: 0	NAYS: None

Motion carried.

Tim Cantwell, MidAmerica St. Louis Airport Director, presented an update to project

road being held up with the Illinois budget, but will be completed within the next 2 to 3 weeks, so there will be a clearer connection between all of the aircraft parking ramps, in which the vehicles, supply, maintenance, and/or servicing of fuel trucks do not have to be on same surface as the airplanes. Commissioner Nations added that the contractor, Christ Brothers Asphalt, reorganized very quickly to get the work done. Director Cantwell added the picture was right after they finished the asphalt. Commissioner Nations inquired as to when it will be operationally ready. Director Cantwell stated it would be two weeks. Commissioner Sauget inquired as to the total of the contract. Director Cantwell stated it was close to \$1.1 million or \$1.2 million, including a security gate, which had to be hard-wired into the overall master security system, and there was a large amount of civil work for drainage. Director Cantwell added a couple of pipes had to be moved they had for their deicing pit on the outside of the apron, which was close to the road, along with fixing some subterranean stuff that had failed over the past 20 years. Director Cantwell presented a schematic that was approved and designed for the upstairs entrance and exit lane. Director Cantwell explained pictures of fly bridge that the passengers go into, with two lanes currently installed, along with the exit lane that was modified and remaining plaza that TSA is using again. Director Cantwell stated the work has been completed and the lines are not backed up now, especially as this is high peak where there are 2 or 3 airplanes within about 45 minutes with 450 passengers going in and out. Director Cantwell reviewed the downstairs with the CTX machine. Commissioner Nations added this is bringing the Airport up to normal, major airport baggage scanning. Director Cantwell agreed and added there are only the exceptional hand searches now, as opposed to hand searching every bag. Director Cantwell added with two lines upstairs, pre-check can also be done and the body scanner helps too. Director Cantwell reviewed ad going in the Illinois Business Journal, with a Southwest Illinois insert for businesses. Director Cantwell added it will be focused mainly on

the freight way. Director Cantwell wanted to get message out to Southern Illinois, so the passenger ad was put in. Director Cantwell reviewed the ad for Sight Selection Magazine, which is 35,000 copies plus online and is to all of the site selectors and people who are trying to find footprints. Director Cantwell stated Exit 21 will be completed by the time the magazine comes out. Director Cantwell stated Intersect Illinois is leading this insert for all of Illinois. Commissioner Sauget stated the Leadership Council is really much more active in their outreach for potential business development in St. Clair County. Commissioner Sauget stated in the past 3 to 5 years, it has really become a very effective program and is really working with the Regional Growth Association with the real emphasis on business in other parts of country and world. Director Cantwell added they are really involved with freight way and in the Military Committee that is tied into the Base and all of the residents in the Base. A general discussion is held regarding the increase in activity on the Mississippi River over the past 3 to 5 years, with almost 35% of the total grain in the Midwest for the world, runs outbound through the Illinois side of the river. Director Cantwell stated it helps quite a bit with showing that there is space at the Airport. Director Cantwell stated IDOT gave approval for the MidAmerica sign and it was installed 2 weeks ago. Director Cantwell added that everything is local with Erlinger putting up the sign built by a local man, and its location will be on 255 & 70 in the Gateway Commerce Office Park. Director Cantwell added St. Clair County Highway has excess equipment that will be looked at to see if it can be utilized by the Airport. Director Cantwell presented the relative increase from 2016 to 2017 with July having 17,829 enplanements, in which 35,000 passengers came through, along with 50 other supporting people in the building that are there every day, including the Air Terminal Services, ground handlers, and Transportation Security Administration. Director Cantwell added there are 77,294 enplanements, which is an O&D of about 155,000 with last year having 78,000+. Commissioner Nations stated there is about a 60%

passenger increase year over year. Director Cantwell agreed this is year over year and conservative with adding last year's historical enplanements to the current, but have two more destinations/four more flights. Commissioner Nations made a reference July to July. Director Cantwell reiterated it is just O&D with amount of people going in and going out. Director Cantwell stated this published by FAA from last year and not the same number as on the activity sheet. Director Cantwell added it is about 1800 more passengers with Illinois totals at 105,000, in which MidAmerica will be the 6th busiest for passenger service. Director Cantwell reviewed large hub/non-hub columns and commercial service columns on chart, along with the activity information in handout.

Director Cantwell presented for Approval of Passenger Terminal Improvements Project, which was delayed last year because it was over expected budgeted items. Director Cantwell stated at the time it was discussed regarding specific upgrades because there were so many failures and one of the specific upgrades was to update Passenger Boarding Bridges and this was taken out of the Passenger Terminal Improvements Project. Director Cantwell added this was paid for by Airport Improvement Program Funding. Commissioner Nations inquired that nothing in this package could potentially be conflicted with the plans that are underway for the Airport Terminal Improvement efforts and if they are internal to this structure. Director Cantwell stated these are needed and this is not an increase in footage. Director Cantwell gave an example of the northern doors have a likelihood to come off the hinge all of the time due to the wind. Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director, stated there is a need for replacement of windows, lighting improvements, and additional doors on the west side. Commissioner Nations inquired to the total cost of the project as \$744,000.00/\$745,000.00 and this is FAA reimbursable at a 90% basis. Director Cantwell confirmed this with a 10% match. Commissioner Nations inquired that this was not state money.

Director Cantwell confirmed this is not state money. Commissioner Nations moved to approve the Passenger Terminal Improvements at the cost of \$745,000.00 at a 90% match by the FAA. Second by Commissioner Polites. Commissioner Nations inquired if it is budgeted. Director Cantwell stated he believes it is and will bring this through the Economic Development Committee at the County. Director Cantwell thinks it is in the Capital Improvements Project, but not for certain. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7 ABSENT: 0 NAYS: None	

Motion carried.

Director Cantwell introduced for approval of the construction services agreement in which Crawford, Murphy & Tilly, have given a reasonable fee structure to go through the construction phase. Director Cantwell added both the Improvements Project and Construction Phase Services have already been agreed upon by the FAA. Commissioner Nations moved for Approval of Passenger Terminal Improvements Project Construction Phase Services for CMT at an amount not to exceed \$43,000.00. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7 ABSENT: 0 NAYS: None	

Motion carried.

Director Cantwell introduced for Approval of Master Plan Update, Phase 1. Director Cantwell stated this is a baseline to review and establish where MidAmerica is at in 2017/2018 to

then project and to forecast future needs. Commissioner Nations stated that he and Commissioner Lee serve on the Committee with other County officials and CMT was the only qualified bidder on this project that was reviewed and determined that they are capable and competent, along with their proposal price being within the norm that was reaffirmed by the FAA's review and approval both within the State and he believed at a National level. Commissioner Nations moved to adopt. Second by Commissioner Lee. Director Cantwell added it is another 90/10 program. Commissioner Nations added with permission of the second to add the FAA 90/10 program. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7 ABSENT: 0 NAYS: None	

Motion carried.

Director Cantwell stated the fourth item; Parking Revenue Control System Study was not mature enough to be presented today, so it will be deferred until the September meeting.

Director Cantwell presented for Approval for Email & File Server Replacement. Director Cantwell stated this is in line with St. Clair County Data Processing. Director Cantwell added the servers do not have a long lifetime, especially when you are layering on items like anti-malware and attacks. Director Cantwell stated it is a stand-alone system at the Airport, but also support businesses like Boeing and North Bay and their terminal services. Commissioner Nations inquired to the Cloud or in-house, as a back-up solution. Director Cantwell inquired if Commissioner Nations is referring a specific statement. Commissioner Nations stated he is referring to the bottom of the page. Director Cantwell stated it is off Airport storage and not sure which company handles this, but the IT department knows which company. Director Cantwell

added this would be for financials; engineering documents, or if there was a fire or a virus. Commissioner Nations stated off-site storage is critical, especially for those who want to hold your files as hostage. Director Cantwell stated they currently utilize a hard drive back-up and take it down to a fireproof safe at the Air Operations Center. Commissioner Nations inquired if this is instantaneous. Director Cantwell added that you hit a button, close the door, come in the next morning and you have yesterday's information updated. Commissioner Nations moved for approval of the proposal. Second by Commissioner Dinges. Commissioner Nations inquired to the funding. Director Cantwell stated this is in the Airport Budget. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7 ABSENT: 0 NAYS: None	

Motion carried.

There being no further business to come before the Public Building Commission, Commissioner Lee moved for adjournment. Second by all and carried.

Meeting adjourned at 10:35 a.m.

Respectfully submitted,



Vickie Boydte
Secretary

APPROVED:


CHAIRMAN